

RESOLUTION NO.

53-2011

Offered by All of Council

A RESOLUTION AUTHORIZING THE MAYOR AND THE FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT WITH MCKNIGHT ASSOCIATES LTD. FOR TRAIL DESIGN LANDSCAPE ARCHITECTURE AND CONSTRUCTION MANAGEMENT SERVICES FOR THE PEDIGO-CARTER TRAIL PROJECT AND DECLARING AN EMERGENCY

WHEREAS, this Council has identified the need for trail design landscape architecture services, including the development of specifications for bidding, and construction management services in connection with the Pedigo-Carter Trail Project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Richfield, Summit County, State of Ohio:

SECTION 1. That the Mayor and the Finance Director be, and they hereby are, authorized and directed to enter into an agreement with McKnight Associates Ltd. to provide trail design, bid specification development and construction management services related to the Pedigo-Carter Trail Project substantially in accordance with the proposal attached hereto as Exhibit "A" and incorporated herein fully as if by reference.

SECTION 2. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare and for the further reason that it is immediately necessary in order to move forward with development of designs and bid specifications for the Pedigo-Carter Trail Project at the earliest possible time; wherefore, provided this Resolution receives the affirmative vote of two-thirds of the members of Council elected or appointed, it shall take effect immediately upon its passage and execution by the Mayor; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: Sep. 20, 2011

 Babbar Bashara
President of Council

 [Signature]
Mayor

Dated: 9/20/11

ATTEST:

 Carolyn E. Sullivan

**LANDSCAPE
ARCHITECTURE**

McKnight Associates LTD.

812 Huron Road 216 771-1800
Suite 421 216 771-1801 FAX
Cleveland, Ohio 44115-1126 www.mcknightla.com



Michael K. Lyons, Mayor
Village of Richfield
4410 W. Streetsboro Road
Richfield, Ohio 44286-0387

September 6, 2011

Dear Mayor Lyons,

With regard to the Village of Richfield Pedigo - Carter Property Trail project we are very interested in continuing to work with you and the Village staff to design a trail system for the wooded parcels directly south of the Village Hall complex and Community Park. There is a tremendous opportunity to design pathway linkages and connections to Broadview Road, the Village Hall Municipal Center, the Library and Brecksville Road while creating loop paths on the Pedigo - Carter site itself. We understand that \$225,000 is available for construction at this time. In order to assist the Village, we are prepared to provide the following Landscape Architectural Design Services:

- Meet with you and interested Planning Commission and staff members to discuss options and goals. Utilize existing county aerial photos and maps to develop a synthesized base site plan.
- Design several sketch plan alternatives for trailheads and parking areas at the Library and Brecksville Road. Review the options with you, the Village's Zoning Administrator, and the Parks Commission to determine the preferred scheme.
- Complete a design development Trail Layout Plan. Include the layout of key wetland and stream crossings. Complete a cost estimate of the proposed site improvements.
- Upon approval, complete Phased Construction Documents to include Trail Layout Plans, Details and Specifications for bidding. Field stake the trail layouts for review with contractors in the field. Coordinate with the Village Engineer regarding stormwater design criteria and soil erosion protection plans.
- Answer questions during the bidding and implementation of the project. Attend weekly job meetings and complete a punch-list upon substantial completion by the contractor. Additional phases would require subsequent administration fee.

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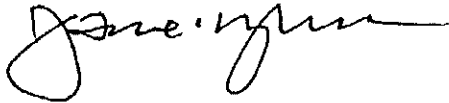
The proposed not to exceed fees for this scope of work are as follows:

Sketch Plans and Design Development	\$ 4,000.00
Contract Documents	12,000.00
<u>Phase 1 Construction Administration</u>	<u>2,500.00</u>
Total Fee	\$ 18,500.00

The hourly billing rates for this work will be \$ 120.00 per hour for the Principal / Project Manager, \$90.00 per hour for the Associate Landscape Architect and \$75.00 per hour for the designer. The fee above includes \$2,000.00 for a Structural Engineer. Any additional engineering that may be required by the Village Engineer would be submitted as an additional service item. Expenses for reproductions and printing of the presentations and Construction Documents will be reimbursable and should not exceed \$1,000.00. An invoice will be sent at the end of the month and payment due in 30 days.

We look forward to continuing to work with you and the Village of Richfield on this exciting project. If you have any questions or require additional information, please contact us.

Sincerely,



James S. McKnight ASLA

Accepted _____

