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Subject to Approval

Approved as corrected

Approved as submitted

*Debbie Bluso Rogers*

## Parks and Recreation Board Meeting Minutes February 10, 2020

**CALL TO ORDER:** The meeting was called to at 6:04 p.m.

**ROLL CALL:** Jason Keppler, Brian Stulak, Theresa Kovak, Amy Huey and Carolyn Sullivan, Gary Domanick

**OTHERS PRESENT:** Mayor Michael Wheeler and Debbie Bluso Rogers, Assistant to the Mayor

### ELECTION OF OFFICERS:

Mrs. Bluso Rogers requested nominations for Chairperson and Vice Chairperson. The following actions were taken.

#### ▪ Chair

**Motion** made by Ms. Kovak to nominate Jason Keppler as Chair and seconded by Mr. Stulak.

Motion passed unanimously.

#### ▪ Vice Chairperson

**Motion** made by Mr. Keppler to nominate Brian Stulak as Vice Chair and seconded by Ms. Kovak.

Motion passed unanimously.

▪ **Public Tree and Landscape Representative**

**Motion** made by Mr. Keppler to nominate Theresa Kovak as the Parks and Recreation Board's representative to the Public Tree and Landscape Commission and seconded by Mr. Stulak.

Motion passed unanimously.

▪ **Secretary**

Mayor Wheeler stated that Ruth Jocek resigned to pursue retirement and no replacement has been named or determined because the department will be going in a different direction. The Mayor's office will be managing the department for the foreseeable future. Chairperson Keppler noted that the secretary for the board was always Ruth. The Mayor's executive assistant will continue as board secretary for the time being.

**UPDATES ON FEASIBILITY STUDY: APPROVAL OF MINUTES:**

Proposals from PROS Consulting Firm and GreenPlay, LLC, were distributed to the board members. These two are being considered to conduct the feasibility study. A very informal discussion took place among the board with no selection or recommendation occurring. The Board determined that further analysis was required by the subcommittee to meet the council's budget of \$25K and Mr. Stulak felt that there was still an opportunity to negotiate the price.

The board's subcommittee comprised of Gary Domanick, Brian Stulak, Jason Keppler, Mayor Wheeler and Debbie Bluso Rogers will meet to discuss these proposals based on cost, deliverables, and a line by line analysis of each proposal. A meeting date was not determined.

**APPROVAL OF MINUTES**

There were no minutes to approve.

**NEW BUSINESS:**

**Program Fees**

Mayor Wheeler requested the program and rentable facilities fees to ensure that fees are administered equitably; e.g. non-profits. The Board indicated that this work was already in place and would look for the documentation.

The Mayor stated that all programs were moving forward, business as usual.

## MAYOR'S REPORT

The Mayor reported that if SB208 passes, it will hurt income tax collections. Budgets will be "needs" based and the priority is economic development. His plan is to build an economic development team. The Police Department is working on departmental strategic plans and conducting a review to update their policies and procedures. Renovations for Olesia's was approximately \$1.7 million.

## DIRECTOR OF PARKS AND RECREATION REPORT

Project pride is Saturday, April 25, 2020. Shredding of paper and electronics will be at Town Hall from 9 a.m. until Noon. Debbie Bluso Rogers will meet with the superintendent of schools and Bath Township regarding the coordination of the street cleanups.

## TREE COMMISSION

Council member Gary Domanick reported that the Tree Giveaway is on Saturday, April 25<sup>th</sup> and Tree City USA is on Thursday, June 11, 2020.

## AGENDA REQUESTS

None.

## COMMENTS

Chairman Jason Keppler shared OPRA (Ohio Parks and Recreation Association) handouts. (Chairman Keppler attended the conference on behalf of his position at the City of Strongsville.) Keppler shared information about maintaining safe playgrounds and the decommissioning and recommissioning of trails. There was also information about splash pads if it ever became necessary to consider for a recreation program and center.

## ADJOURNMENT

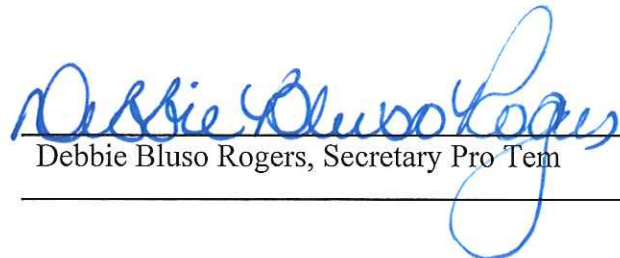
**Motion** Ms. Kovak made a motion to adjourn at 7:10 p.m. and it was seconded by Ms. Huey Hearing all "ayes" motion passed unanimously.



Jason Keppler, Chairperson

9/21/20

Date:



Debbie Bluso Rogers, Secretary Pro Tem