

A RESOLUTION AUTHORIZING THE MAYOR AND THE FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT WITH MYERS ASSOCIATES ARCHITECTS FOR PROFESSIONAL SERVICES IN CONNECTION WITH SURFACE MATERIALS AND FURNITURE FOR THE SAFETY BUILDING AND DECLARING AN EMERGENCY

BE IT RESOLVED by the Council of the Village of Richfield, Summit County, State of Ohio:

SECTION 1. That the Mayor and the Finance Director be, and they hereby are, authorized and directed to enter into an agreement with Myers Associates Architects for professional services for the layout of color and surface materials and the layout and purchase of furniture for the Safety Building in accordance with the proposal attached hereto as Exhibit "A" and incorporated herein fully as if by reference. The maximum extent of the contract, in any event however, shall not exceed \$15,000.

SECTION 2. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare and for the further reason that it is immediately necessary in order to provide professional services for the Safety Building so as not to delay the opening thereof; wherefore, provided this Resolution receives the affirmative vote of two-thirds of the members of Council elected or appointed, it shall take effect immediately upon its passage and execution by the Mayor; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: September 18, 2001

Michael Myers
President of Council

Donald S. Larsen
Mayor

Dated: 9/18/2001

ATTEST:
Carole Gibson

Clerk of Council

Myers Associates Architects

236 South Court Street, Medina, Ohio 44256

(330) 725-4111 Fax (330) 722-5943

16 May 2001

Ms. Melanie Tibbs, Service Director
Village of Richfield
4410 West Streetsboro Road
Richfield, OH 44286

RE: MAA Project# 99-14i
Furniture Specifications for Fire & Police Dept.

Dear Melanie:

The following is a Letter of Agreement for Furniture Selection and Specification services for the new Safety Building's Police and Fire Department in Richfield, Ohio.

Working with representatives from the Police and Fire Departments, the services to be performed are the following:

Selecting Color Palettes, Furnishing Selections & Finishes - Two proposed color palettes, furnishing selections & finishes will be developed for the Police and Fire Departments to choose and approve.

Informal Presentation of Proposed Color Palettes & Finishes - An informal presentation will be made to show the Police and Fire Departments the two proposed color palettes, furnishing selections & finishes. Loose samples of the proposed color palettes, furnishing selections & finishes will be given to the Chiefs of the Police and Fire Departments.

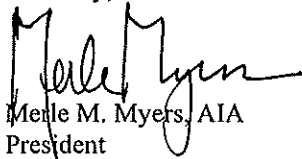
Keyed Furniture Plan and Schedule - A Keyed Furniture Plan and Schedule will be provided to show the proposed furniture layouts for the Police and Fire Departments. This will coordinate with the Furniture Specifications and Bid Documents. Once the color palettes, furnishing selections & finishes have been approved, the Furniture Specifications will be developed showing the designated areas and all manufacturers names, models and color numbers, COM textiles, list pricing and GSA/State Contract pricing (where applicable). This Furniture Specifications shall be used to gather competitive bids (where applicable) for The Village of Richfield. Our focus will be on an taking advantage of GSA/State Contract pricing.

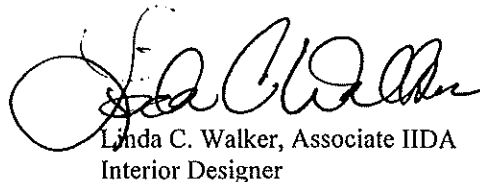
Furniture Specifications and Bidding - Written document stating all the furnishing selections, finishes & specifications and used in conjunction with the Keyed Furniture Plan and Schedule. The Furniture Specifications shall be used by Myers Associates to gather competitive bids (where applicable) for The Village of Richfield New Safety Building's Police and Fire Department.

The Furniture Selection and Specifications fee for these services shall be seven percent (7%) of the Proposed / Purchased Furniture Cost. This fee shall be due upon completion of services rendered. * NOTE *

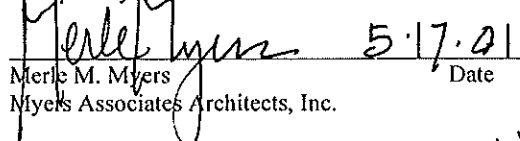
I wish to thank everyone we have worked with at The Village of Richfield for extending this opportunity to be involved in this project. The entire staff at Myers Associates is excited about seeing a Police and Fire Departments vision become a reality.

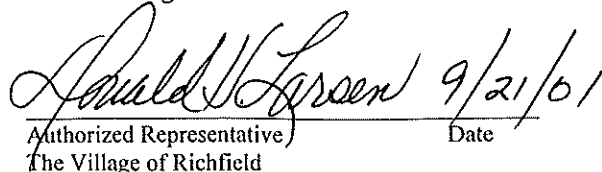
Sincerely,


Merle M. Myers, AIA
President


Linda C. Walker, Associate IIDA
Interior Designer

Accepted by:


Merle M. Myers
Myers Associates Architects, Inc. 5.17.01
Date


Donald W. Larsen 9/21/01
Authorized Representative
The Village of Richfield
Date

* NOTE * AS PER RESOLUTION 100-2001
IN AN AMOUNT NOT TO EXCEED

100-2001-5115