

Richfield Village Cemetery Board

Minutes of the Cemetery Expansion and Columbarium Subcommittee

Meeting September 29, 2021

Called to order at 6:30 p.m. August 21, 2021 in the Mayor's conference room

In attendance: Jeff Stoppenhagen, Pat Healey, Stephanie Landry

Guests: Mayor Wheeler, Chris Papp

Minutes from the 7/21/21, 8/10/21 and 8/23 meetings were approved.

Mayor looked into the easement on the EOG property. There is a large gas main in West Richfield Cemetery that they will not move, this may affect what we can do with the southern section of the available expansion area.


Director Papp reported that the drainage on the columbarium in West Richfield was examined and appeared to be water from the roof drains. The issue doesn't appear to be an issue now.

Director Papp reported that he had received an email from David Ward addressing the 7 question the subcommittee had come up with after the last subcommittee meeting. The responses from Grevers and Ward were reviewed in this meeting.

The subcommittee discussed the Behnke & Grevers and Ward proposals and decided to hire Grevers and Ward to do the design in both cemeteries, with an emphasis on columbarium locations in Fairview being done first. Mrs. Healey suggested that we ask them to choose a minimum of 3 locations for columbarium in Fairview.

Stoppenhagen made a motion to direct Director Papp to reach out to Grevers and Ward to let them know and that 3 Fairview columbarium locations were the first priority. Healey seconded. The motion passed unanimously.

Meeting was adjourned at 7:45 p.m.



02/23/2022