

REGULAR MEETING OF THE CEMETERY BOARD

Notes - August 27th, 2016

Call to Order: 6:00pm

ROLL CALL:

ABSENT: none

GUESTS: Councilwoman Pat Healey, Amy Huey, Doug Mayer

APPROVAL OF MINUTES – none July and August to be submitted At Sept Meeting

COMMUNICATIONS: none

OLD BUSINESS:

Headstone Repair: (Chris Papp)

Brief summary of the scope of work was given to update Board
Mark Morton will resume work in West Richfield in September
Doug Mayer spoke about his work in Fairview
Challenges were abundant, finding stones that are still standing but are in jeopardy of breaking are priority.
Leaning stones are being fixed. They are first removed, a new crushed rock base is tamped in place, stone is reset and finally cleaned. Finding some base stones buried.
In total about 25-30 stones have been fixed so far.
Veteran stones that are damaged can be replaced by VA.

Fairview Update: (Chris Papp)

Down to just a few punch list items
Pins need to be installed
Asphalt repairs in some spots along the drive by the equipment company
Add landscaping by the equipment company to act as a buffer in the future, will get a drawing and estimated cost.

Fairview sign (Chris Papp)

Still looking at solutions. Move existing sign outside of wall or install new sign. Which ever is more cost effective

Grave ownership Time Frame

Revisit

Columbarium Walls

A general discussion was held by the board in so far as planning, how they will be paid for, and where they should be placed. Chris Papp suggested asking for funding in next year's Capital Budget to fund a study and design for a Columbarium in West Richfield Cemetery. Chris still believes a complete survey needs to be done at both cemeteries.

Jeff Ferrara made a motion for a complete survey of West Richfield Cemetery including ground penetrating sonar and for a study and planning for a Columbarium to be built in West Richfield to be included in the Capital Budget for 2020, dollar amount to be determined by Chris Papp. Paul Swan seconded the motion. All board members voted in favor of the motion. No board member voted against.

Section Markers:

Looking at cost to possible have service department make and install section markers. Unsure where they should be placed in the sections.

NEW BUSINESS:

Appointment of Board Secretary

Jeff asked who would be interested in becoming the Secretary for the Board. No response. Jeff said to think it over and let him know next meeting.

Rules and Regulations

New cemetery rules and regulations were returned to the board from Legal counsel. There were 3 recommended changes from counsel. Those changes were made and reviewed. Paul Swan made a motion to send the amended rules and regulations to Council for approval and adaption. Bill Taylor seconded the motion. All members of the board voted in favor of the motion. No members opposed.

****** The Cemetery Board will do a Cemetery walk through on Saturday September 21, 2019 at 9:00 AM. We will meet in West Richfield Cemetery than go to Fairview. We will than include a discussion in our regularly scheduled Meeting on Tuesday, September 24, 2019******

Comments from the Floor: None

Adjournment: 7:09pm