



## PLANNING AND ZONING COMMISSION MEETING

### MINUTES

Tuesday, August 11, 2020 – 7:00 p.m.  
(Meeting conducted via Zoom)

**CALL TO ORDER:** Dr. Boester called the meeting to order at 7:00 p.m.

**ROLL CALL:** Charles Boester, Geoff Aiken, Dan Holahan, and Bart Sauer were present. Monica Day was absent.

**OTHERS PRESENT:** Planning and Zoning Director Brian Frantz and Mayor Michael Wheeler.

**MOTION:** TO EXCUSE MRS. DAY FROM THE AUGUST 11, 2020 PLANNING COMMISSION MEETING.  
Moved by Mr. Holahan, seconded by Mr. Sauer. Upon roll call, motion passed unanimously.

**AGENDA REQUEST:** None.

#### OLD BUSINESS:

- 1) **Case No. 24-2020**  
**Applicant/Owner:** Rick Turner/True North Energy  
**Location:** Kinross Lakes/Wheatley Road  
**Zoning District:** Industrial  
**Code Section:** 1179.15

**MOTION:** TO FORMALLY TABLE CASE 24-2020.  
Moved by Mr. Holahan, seconded by Mr. Aiken. Upon roll call, motion passed unanimously.

#### NEW BUSINESS:

- 1) **Case No. 28-2020**  
**Applicant/Owner:** Redline Trucking and Transportation, Inc.  
**Location:** 3774 Congress Parkway  
**Zoning District:** I-Industrial  
**Code Section:** 1159.03 (b) (8)

Mr. Frantz explained the application is for a conditional zoning certificate for a truck and transfer terminal on Congress Parkway. They operate Monday through Friday from 7am to 4pm and will not have outdoor storage. Currently, the dumpster is not screened so the applicant is proposing to construct a vinyl enclosure with a gate around the dumpster.

Mr. John Jadach spoke on his application. His business has been located in Hinckley for 15 years and is now in need of additional office space. They own five 24' box trucks and do not plan to extend their current truck base. Mr. Jadach explained they hire outside carriers to service customers in order to keep their truck based minimal.

**MOTION:** TO APPROVE THE CONDITIONAL ZONING CERTIFICATE FOR CASE 28-2020.  
Moved by Mr. Holahan, seconded by Mr. Sauer. Upon roll call, motion passed unanimously.

**2) Case No. 29-2020**

**Applicant/Owner:** Carriage House Wood Products  
**Location:** 3659 Brecksville Road  
**Zoning District:** CH II Historic Commercial  
**Code Section:** 1163.17 (e)

Carriage House Wood Products is requesting approval for a ground sign. The CH-II District has a limit of six feet in height for ground signs, so they have decided to reduce the overall height from 7.5' to 6'. Otherwise, all code requirements have all been met.

**MOTION:** TO APPROVE CASE 29-2020 PENDING ADMINISTRATIVE APPROVAL.

Moved by Mr. Holahan, seconded by Mr. Aiken. Upon roll call, motion passed unanimously.

**APPROVAL OF THE JULY 14, 2020 MINUTES:**

**MOTION:** TO APPROVE THE JULY 14, 2020 MINUTES AS CORRECTED.

Moved by Mr. Holahan, seconded by Mr. Aiken. Upon roll call, motion passed unanimously.

**MAYORS REPORT:** Mayor Wheeler reported the following:

- Public buildings remain closed until further notice. Playgrounds are open but to be used at your own discretion, and basketball hoops are being erected again.
- Repaving has begun on eleven of the fifteen streets scheduled to be repaved this year.
- The Economic Development Director is meeting with a California-based company who can potentially bring 1,200 jobs to the Village.

**COUNCIL REPORT:** Dr. Boester reported the following (from the 7-15-2020 Council meeting):

- Council authorized the Village to sell property by internet auction.
- A Memorandum of Understanding was approved to continue the SRO program in the schools.
- They discussed several charter amendments that will need to be approved before going on the ballot.
- A bid was accepted to replace the concrete driveway to the Fire Department. The winning bid was by Spano Brother Concrete.
- Council approved the purchase of an ambulance.
- Council discussed the restoration of the Eastwood barn; estimated to cost approximately \$102,000 or rehab the structure for approximately \$65,000-\$70,000. A final decision has not been made.

**DIRECTOR OF PLANNING AND ZONING REPORT:** Mr. Frantz reported the following:

- Mr. Simic has yet to secure his permit for his enforcement case with Summit County Court of Common Pleas and zoning violations still remain on the Brush Road property.
- The small white building at the Hawkins Road extension will be removed in the near future. A total of over 18 acres have been donated at the Hawkins/Broadview intersection.
- Mr. Frantz is in quarantine for 2 weeks following a vacation, so permits are currently being issued electronically. He will return to a hybrid schedule shortly, but stated he would like to look into accepting online payments for permit fees.
- Briarwood is advancing forward and will be discussed at the Council meeting tomorrow night. Service Director Chris Papp will also cover the history of the sewer system during the meeting.


**COMMENTS FROM THE PUBLIC:** None.

**UNFINISHED BUSINESS:** None.

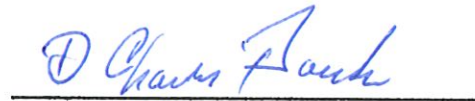
**ADJOURNMENT:**

A motion was made by Mr. Holahan to adjourn the meeting and Mr. Sauer seconded the motion. All members were in favor and the meeting was adjourned at 8:00 p.m.

Respectfully submitted,

  
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Kayla Nealon, Board Secretary  
Planning and Zoning Commission

Approved,

  
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Dr. Charles Boester, Chairman  
Planning and Zoning Commission