



4410 W. Streetsboro Rd. • Richfield, OH 44286-0387

Office: 330.659.9201 • www.richfieldvillageohio.org

**RICHFIELD VILLAGE COUNCIL
REGULAR MEETING MINUTES
TUESDAY, AUGUST 6, 2019
6:30 p.m.**

Hudak began the meeting with a moment of silence for the victims of the recent shootings in Dayton and El Paso, Texas.

ROLL CALL: Domanick, Healey, Hudak, Lanford, Lyons, Waszak and Wheeler.

OTHERS PRESENT: Mayor Beshara, Assistant Police Chief Swanson, Fire Chief McLean, Recreation Director Jocek, Finance Director Turk, Planning & Zoning Director Frantz, Service Director Papp and Law Director Hanna.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE JULY 11, 2019 SPECIAL MEETING, AS CORRECTED.

Moved by Lanford, seconded by Healey. Upon roll call, motion passed unanimously.

MOTION: TO APPROVE THE MINUTES OF THE JULY 16, 2019 FINANCE COMMITTEE AND REGULAR MEETING, AS CORRECTED.

Moved by Healey, seconded by Domanick. YAY: Domanick, Healey, Hudak, Lanford, Lyons and Waszak. ABSTAIN: Wheeler.

COMMUNICATIONS AND PETITIONS

Scott Pascu of the Akron Fire Department's Fire Training Academy wrote to commend McLean for his work in Richfield, the county and the state. He called the chief "the role model for community service." Beshara congratulated the chief.

MAYOR'S REPORT

Beshara welcomed State Rep. Bill Roemer for a presentation honoring the Richfield Fire Department for 85 years of service to the community.

The mayor thanked the Service Department and Debbie Bluso-Rogers for their work in preparation for the Ohio Flags of Honor Memorial on Aug. 9.

In addition, Beshara swore in Jacob Totten as a part-time police officer. She also asked Council to confirm her appointment of Kim Bonker as part-time dog warden.

MOTION: TO CONFIRM THE MAYOR'S APPOINTMENT OF KIM BONKER AS PART-TIME DOG WARDEN.

Moved by Wheeler, seconded by Domanick. Upon roll call, motion passed unanimously.

DEPARTMENT HEAD REPORTS:



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Assistant Chief Swanson – Police

Report:

Jacob Totten passed all the requirements, and the Mayor will be swearing him in as a part-time police officer.

Cindy Clark's last date of employment as dog warden for the police department was on 07-31-19. Words can't express our gratitude to Cindy for her years of service and dedication to the community.

The Mayor will be requesting approval of a part-time dog warden. Kim Bonker and her husband have been Richfield Township residents for the past 15 years.

She has an in-depth knowledge of working with *all* types of animals and has also worked at a Richfield business for the past 12 years. Cindy Clark was part of the interview process and highly recommended Kim for the position.

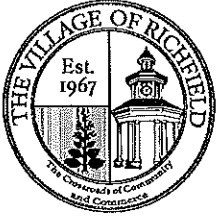
If approved, Kim will be sent to a four-day Basic Humane Agent Training at the Ohio Peace Officer's Training Academy in London, Ohio. This is a mandated training for a dog warden through the Ohio Attorney General's Office.

She will also be put through a field training program with our department. Cindy Clark was able to provide Kim with some insight into the position and graciously made herself available for any questions going forward.

On July 27, we coordinated and assisted with traffic control for the Annual Sweet Corn Challenge. There were more than 175 attendees for a 61-mile bicycle race that spanned over two counties. There also were more than 100 runners for a 10K and 5K through the village streets.

Also on July 27, we assisted with a police escort and traffic control for GYSGT Robert Gilbert's Annual Poker Run, which began at AMVETS. There were approximately 200 motorcycleists in attendance.

Both events were a success with no calls for service.



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Chief McLean – Fire

The chief said he has been working on the school emergency plan with the police and service departments, as well as outside partners.

Report:

- Calls for the month of July: Village EMS 51, Fire 12, Township EMS 16, Fire 9, Mutual Aid response 9 for a total of **87 calls**.
- We are conducting a series of safety classes for the Service Department: NIMS refresher, Haz Mat Awareness, Confined Space Awareness, Medical Trauma and an on-site sewer pump station rescue and response plan.
- We are working with Trident Corporation testing a new primer pump specifically designed for small brush trucks. They have donated many components to us for this project.
- We met with the Ohio Fire Chiefs about the promotional process for the Assistant Chief's position. The applicants are requested to have their letters in by August 15.
- We are putting together a committee to research and produce specifications for a new squad- ambulance that is part of the five-year apparatus replacement plan. This replacement is scheduled for 2020 and the timeline from specification to delivery is about 10 months. This is being prepared for the 2020 capital list.
- All the safety procedures are in place for the Fireworks and Community Day weekend.
- Hydrant maintenance and flushing is ongoing and should be complete by September.



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Director Jocek – Recreation

The library's Story Walk took place today, featuring large story boards on the Carter Pedigo Trail. Many visitors shuttled in from Richfield Woods Park.

Report:

- We have survived the summer and a VERY successful day camp. My staff is the best and this year's children were a lot of fun. We are lucky to have the Johnson Barn as our "headquarters." We look forward to planning next year's program with new ideas and suggestions from both the staff and from the children.
- We made it through three concerts without rain! The concerts were well attended and I believe all had fun. We will start planning next year's concerts soon.
- Community Day is fast approaching and I am again asking for Council's cooperation in helping to sell sweet corn. I will have a schedule at Tuesday's council meeting for you to sign up.
- I know that summer is not really over but please put Eastwood's Fall Fest on your calendar for Saturday, September 14 from 11 a.m. – 5 p.m. We have great entertainment this year along with some new activities and vendors.

Director Papp – Service

Report:

- 1) Asphalt paving program contractor Perrin Asphalt will start the paving this year the week of August 12, weather pending.
- 2) The work is complete for the Town Hall landscape project.
- 3) The Service Department continues to work to get Everett Pointe in condition for dedication.
- 4) The Service Department attended the following training:
 - a. First Aid and Confined Space Safety
 - b. Confined space rescue training with Fire Department at pump station 5
- 5) The Service Department continues to work on the Capital Projects budgeted for 2019.
 - a. Request Council move to approve expenditure of \$27,100 to Lampion Electric for the installation of the lighting of the parking at Masonic, Fellowship &



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Historic Buildings. The budget for this project is \$45,500. Procurement for this work was done in accordance with codified ordinance 141.03.

- b. Request Council move to approve an expenditure of \$29,500 for Lampion Electric for the LED conversion of Fire Department interior and fire bays. The budget for this project is \$31,000. Procurement for this work was done in accordance with codified ordinance 141.03.
- c. Request Council move to approve an expenditure of \$35,000 for Quality Control Inspections (QCI) for Village Inspections (mainly 2019 paving program). The budget for this project is \$35,000. Procurement for this work was done in accordance with codified ordinance 141.03.

Recommendations/Considerations:

- 1) Future workshop discussion of Right of Way ordinance
- 2) Future workshop discussion of Glencairn Sewer Study
- 3) Future workshop discussion of Service Facility Study
- 4) Future workshop discussion of Historic Building Ramp

Motions/Legislation:

- 1) Motion to approve expenditure of \$27,100 to Lampion Electric for Lighting of the parking at Masonic, Fellowship & Historic Buildings.
- 2) Motion to approve an expenditure of \$29,500 to Lampion Electric for the LED conversion of Fire Department interior and fire bays.
- 3) Motion to approve an expenditure of \$35,000 to Quality Control Inspections (QCI) for Village Inspections

MOTION: TO APPROVE THE EXPENDITURE OF \$27,100 TO LAMPION ELECTRIC FOR LIGHTING OF THE PARKING AT THE FELLOWSHIP, MASONIC AND HISTORIC BUILDINGS.

Moved by Wheeler, seconded by Domanick. Upon roll call, motion passed unanimously.

MOTION: TO APPROVE THE EXPENDITURE OF \$29,500 TO LAMPION ELECTRIC FOR LED CONVERSION OF THE FIRE DEPARTMENT FIRE BAYS AND INTERIOR.

Moved by Wheeler, seconded by Healey. Upon roll call, motion passed unanimously.

MOTION: TO APPROVE THE EXPENDITURE OF \$35,000 TO QUALITY CONTROL INSPECTIONS FOR VILLAGE INSPECTIONS.

Moved by Wheeler, seconded by Healey. Upon roll call, motion passed unanimously.



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Lanford said she would like NOPEC funds to be applied to the LED lighting project.

Work session topics for Aug. 20 will include the Glencairn sewer study and the Historic building ramp. Healey said she would also like a discussion of the sidewalk and crosswalk at the Brecksville-Stonegate intersection.

Director Frantz – Planning & Zoning

Frantz said an agreement is in place with the Summit County Land Bank for the remediation of the former gas station property on Brecksville Road.

Report:

- 1) At their meeting held on July 23, the Planning Commission met with the consultant team to provide feedback regarding the rough draft of the South Wheatley design document. Since the meeting, we have received additional comments from Council members regarding the draft plan. The next step is for the Administration to meet with the consultants to discuss the meeting/comments and begin to move the planning process to completion. We will keep Council apprised as the process continues.
- 2) I met with representatives from the Ohio Environmental Protection Agency (OEPA) to review the current status of the Soni property and to perform an on-site inspection of the existing conditions. I'm happy to report that the inspection went well and the site complies with the conditions outlined in the Environmental Covenant issued in connection with the Covenant Not to Sue. As Council is aware, the Soni property ownership will transfer as part of the water tower project. Upon transfer, the Village will no longer be involved with future OEPA inspections.
- 3) We issued a comprehensive property maintenance compliance letter to the owner of the former Consolidated Freightways property. The 72-page enforcement letter documents the deteriorated condition of the property, including the perimeter fence, former truck docks, rank vegetation and illegal dumping. The property owner has contacted me to discuss the violations and is likely going to meet in-person to arrange a schedule to mitigate the violations.



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- 4) We inspected more than 30 properties for property maintenance concerns in the last week and are in the process of issuing violation letters.
- 5) I submitted the Village's quarterly report to the Northeast Ohio Regional Sewer District (NEORS) for the Briarwood Area Wastewater Pump Station and Force Main Improvement Project. The report notes the significant progress that has been made with the property owner to reach a revised Development Agreement. As Council is aware, an executed Development Agreement is the mechanism that transfers the private sanitary sewer collection lines to the Village. Transfer of the private lines is needed to advance the pump station and force main project, which is largely funded by NEORS. This project will likely be discussed with Village Council in the near future.

Director Turk – Finance

Report:

Second Quarter Sewer Bills

The second quarter sewer bills were mailed out on July 26. The sewer bills are due Monday, Aug. 26.

Workers' Compensation

The Ohio Bureau of Workers' Compensation proposed a 10% premium rate cut for public employers. This is the 11th reduction the BWC has made since 2009. The rate cut proposal will go the BWC Board for approval on August 23. In June 2019, the BWC board voted to give an 88% rebate to public and private employers.

Income Tax

July's income tax collections came in 14.8% under, or \$126,607 lower than July 2018. Year-to-date receipts are \$415,406 lower, or 6.2% lower than 2018. A separate memo will be sent out with more details.

Quarterly Federal & State Payroll Reports

The second quarter Federal and State Payroll reports have been prepared and filed with the IRS and the State.

2020 Budget

I am beginning to work on the 2020 budget. The Departmental Performance Measurement Plans have been distributed to the departments for completion by August 30. I will prepare the 2020 Base Budgets and distribute them to the Departments by the end of August. Service will work with the departments through September 13 to prepare the 2020 Capital Budget.



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Departments will review the Base Budgets for any adjustments needed by September 13. The Mayor will conduct staff level hearings on the Performance Measurement Plans and the 2020 Operating and Capital Budgets from September 16 through October 4.

We would like to discuss Council's priorities for the 2020 Budget at the September 17th work session. The Mayor's Recommended 2020 Budget documents will be prepared and distributed to Council by the end of October. Budget discussions with Council and public comment can be held during the November and December Council meetings/work sessions with adoption of the 2020 Budget Appropriation Resolution occurring on December 17.

Law Director Hanna: No report.

Beshara asked Council for an executive session at the end of the meeting to discuss economic development.

COMMITTEE REPORTS

Human Services: Healey said Ken Orchard has been working on the display cases in the Western Reserve room of the Senior Center.

RJRD: Healey said the group's Finance Committee will meet tomorrow night.

Hudak talked about the Community Days celebration, including the parade, steak fry, Ohio Flags of Honor and patriotic concert.

Tree and Landscape Commission: Domanick said he has heard good feedback on the Adopt-A-Spot program.

Park Board: Members Ellen Daniels, Jason Keppler and Brian Stulak appeared at the meeting, seeking approval of \$25,000 for a community center feasibility study. Turk said the funds would come from the Recreational Facilities fund, which still includes \$375,000 for the Carter Pedigo trail. Jocek will apply for a grant for the trail next year.

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Stulak said the board would talk to four or five companies, including firms in Indianapolis and Denver. Hudak said he has changed in mind in favor of the study. Wheeler said the study is necessary because the village does not have firm numbers on how much a center would cost.

MOTION: TO APPROVE THE EXPENDITURE OF \$25,000 FOR A COMMUNITY CENTER FEASIBILITY STUDY.

Moved by Domanick, seconded by Lanford. Upon roll call, motion passed unanimously.

CAUCUS

COMMENTS FROM FLOOR ON AGENDA ITEMS ONLY: None.

ORDINANCES AND RESOLUTIONS



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First Readings:

RESOLUTION 41-2019

Offered by All of Council

A RESOLUTION AUTHORIZING THE MAYOR AND THE FINANCE DIRECTOR TO CONTRACT FOR THE PURCHASE OF ROAD SALT FROM CARGILL INC. DEICING TECHNOLOGY PURSUANT TO THE COMMUNITY UNIVERSITY EDUCATION (C.U.E.) PURCHASING ASSOCIATION PROGRAM FOR THE 2019-2020 WINTER SEASON AND DECLARING AN EMERGENCY

Second Readings: None.

Third Readings:

ORDINANCE 16-2016

Offered by All of Council

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND FINANCE DIRECTOR TO ENTER INTO A DEVELOPMENT AGREEMENT WITH RICHFIELD FURNACE RUN ASSOCIATES LLC AND WATER AND SEWER LLC AND DECLARING AN EMERGENCY

ORDINANCE 17-2016

Offered by All of Council

AN ORDINANCE AMENDING CERTAIN SECTIONS OF CHAPTER 1128 OF THE VILLAGE OF RICHFIELD'S PLANNING AND ZONING CODE, ENTITLED "RCD SINGLE FAMILY CONSERVATION DISTRICT," TO FACILITATE R-3 RESIDENTIAL CONSERVATION DEVELOPMENT

ORDINANCE 65-2017

Offered by All of Council

AN ORDINANCE ENACTING NEW CHAPTER 933, "USE OF PUBLIC RIGHT-OF-WAY BY SERVICE PROVIDERS," OF THE CODIFIED ORDINANCES AND DECLARING AN EMERGENCY

ORDINANCE 36-2019

Offered by All of Council

AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF THE VILLAGE OF RICHFIELD, STATE OF OHIO, AND CONFORMING TRAFFIC AND GENERAL OFFENSES CODE PROVISIONS TO STATE LAW CHANGES AND DECLARING AN EMERGENCY

MOTION: TO ADOPT ORDINANCE 36-2019.

Moved by Wheeler, seconded by Waszak. Upon roll call, motion passed unanimously.



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UNFINISHED BUSINESS

Waszak said a Brush Road resident complained about speeders. He presented the idea of a portable radar sign. Wheeler said the Wall Street Journal reported that the sign can reduce motorists' speeds by 5 mph. Healey asked for Swanson's opinion, and he said he was looking into this option.

Waszak noted the retirement of veterinary allergist Dr. Alice Jeromen and thanked her family for their investment in Richfield 25 years ago.

NEW BUSINESS: None.

COMMENTS FROM THE FLOOR: None.

WORK SESSION

Heinle property

Hudak said he could not see the property being repurposed. Healey said plans to remove the house should be coordinated with a traffic study in the area.

Lanford stated that we shouldn't make a hasty decision about removal, and it should be discussed and studied.

2020 budget

Hudak left and turned the meeting over to Wheeler. Turk said the village has a history of not overspending its budget. She presented the budget figures since 2016 and the timeline for approval of the 2020 budget.

Lanford said residents aren't talking about the village "overspending its budget," but about overspending generally. Legally, the village cannot overspend the budget.

Lanford said due to our current income decline, the recent hiring of a more qualified fire department administrative assistant, and the recent results of the fire department strategic plan, she would like to revisit the Assistant Fire Chief position. McLean noted that the assistant fire chief has been vacant since 1998, and it is the 2019 budget. Lanford said until someone is hired, the position is worthy of review. McLean stated that the job has been posted.

MOTION: TO ENTER EXECUTIVE SESSION TO DISCUSS ECONOMIC DEVELOPMENT.

Moved by Healey, seconded by Domanick. Upon roll call, motion passed unanimously.

The executive session lasted from 7:53 to 8:20 p.m., when Wheeler adjourned the meeting.

Respectfully submitted,

Jeff Gorman
Clerk of Council

Mike Wheeler
Council Vice President