



## PLANNING AND ZONING COMMISSION MEETING MINUTES

Tuesday, April 14, 2020 – 7:00 p.m.  
(meeting conducted via Zoom)

**CALL TO ORDER:** Dr. Boester called the meeting to order at 7:03 p.m.

**ROLL CALL:** Charles Boester, Geoff Aiken, Monica Day, Dan Holahan and Bart Sauer were present.

**OTHERS PRESENT:** Planning and Zoning Director Brian Frantz and Mayor Michael Wheeler.

**AGENDA REQUESTS:** None.

**OLD BUSINESS:** None

### NEW BUSINESS:

**1) Case No. 09-2020**

**Applicant/Owner:** Countryside Florist / Brian Becker, Becker Signs  
**Location:** 4553 Broadview Road  
**Zoning District:** R-1 Single Family Residential  
**Code Section:** 1163.15

Mr. Frantz stated the applicant is seeking approval to install a new 2' x 4' ground sign (8 sq. ft.) on property located at 4553 Broadview Road.

**MOTION:** TO APPROVE CASE 09-2020 AS SUBMITTED

Moved by Mr. Holahan, seconded by Mr. Sauer. Upon roll call, motion passed unanimously.

**2) Case No. 10-2020**

**Applicant/Owner:** Allstate Insurance, Bob Hecht / Joe Sirgo, Sirgo Signs  
**Location:** 4174 Wheatley Road  
**Zoning District:** C-2 General Business  
**Code Section:** 1163.17

Mr. Frantz stated the applicant is requesting approval to install a new 1.9' x 9' wall sign (17.25 sq. ft.) on property located at 4174 Wheatley Road.

**MOTION:** TO APPROVE CASE 10-2020 AS SUBMITTED

Moved by Mr. Holahan, seconded by Mrs. Day. Upon roll call, motion passed unanimously.

### APPROVAL OF 2/11/20 MINUTES:

**MOTION:** TO APPROVE 2/11/20 MINUTES AS AMENDED.

Moved by Mr. Holahan, seconded by Mrs. Day. Upon roll call, motion passed unanimously.

**MAYOR'S REPORT:** Mayor Wheeler reported the following (from the 4/07/20 Council meeting):

- Thanked all Village employees and the incident command team for going the extra mile. He said Ohio had experienced 4,872 cases of COVID-19 and 167 deaths. A total of 1,354 were hospitalized. Personal



Protective Equipment (PPE) is in short supply. Testing is prioritized for the very ill, first responders and health-care workers. Universities and arenas are being considered as possible sites for patients.

**COUNCIL REPORT:** Dr. Boester reported the following (from the 4/07/20 Council meeting):

- First Readings
  - Ordinance 22-2020 – AN ORDINANCE AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO PAYMENT PLAN AGREEMENTS ON BEHALF OF THE VILLAGE FOR THE PAYMENT OF ANY TAP-IN FEE/ASSESSMENT COST, ANY INCREASE IN AN ADJUSTED TAP-IN FEE/ASSESSMENT COST, AND PROPERTY EXPANSION USER FEE, TO AMEND EXHIBIT A, "TAP-IN FEE REQUIREMENTS" OF CHAPTER 926 OF THE VILLAGE'S CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY
- Read/Adopted
  - Ordinance 24-2020  
AN ORDINANCE AUTHORIZING THE MAYOR AND FINANCE DIRECTOR TO EXECUTE THE "COMMUNITY COST-SHARE AGREEMENT" WITH THE NORTHEAST OHIO REGIONAL SEWER DISTRICT, AND DECLARING AN EMERGENCY

**DIRECTOR OF PLANNING AND ZONING REPORT:** Mr. Frantz reported the following:

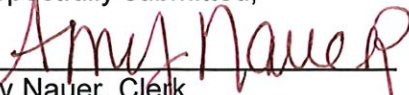
- We have issued occupancy to several new businesses in the last couple weeks:
  - Ohio Hardwood Furniture is moving into the existing building located at 4050 Broadview Road.
  - Foundations, the leading supplier of children's furnishings to professional childcare centers and the worldwide leader in supplying baby cribs and children's hospitality products to hotels, recently purchased the building located at 3380 Brecksville Road. The occupancy permit for Foundations was issued last week and they are in the process of moving their headquarters from Medina to Richfield.
  - Finally, Olesia's Taverne of Richfield is open for carry-out and final occupancy is expected to be issued in the next week or two.
- In response to the COVID-19 crisis, the federal government has passed multiple spending programs to help businesses during these difficult times. Information regarding these programs is released daily and we receive direct updates from the Summit County Community and Economic Development Director. We have begun to send emails to Richfield businesses advising them of the materials and directing them to the County for further assistance.

**COMMENTS FROM THE PUBLIC:** None.


**UNFINISHED BUSINESS:** None.

**ADJOURNMENT:** A motion was made by Mr. Holahan to adjourn the meeting and Mr. Aiken seconded his motion. All members were in favor. Meeting adjourned at 8:01 pm.

Respectfully submitted,

  
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Amy Nauer, Clerk  
Planning and Zoning Commission

Approved,

  
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Dr. Charles Boester, Chairman  
Planning and Zoning Commission