



**RICHFIELD VILLAGE COUNCIL
REGULAR MEETING MINUTES**

TUESDAY, FEBRUARY 5, 2019

5:30 p.m.

ROLL CALL: Domanick, Healey, Hudak, Lanford, Lyons and Wheeler.

MOTION: TO ENTER EXECUTIVE SESSION TO DISCUSS THE SALE OF PUBLIC PROPERTY.

Moved by Wheeler, seconded by Domanick. Upon roll call, motion passed unanimously.

Executive session lasted from 5:04 to 6:30 p.m.

OTHERS PRESENT: Mayor Beshara, Police Chief Morgan, Fire Lt. Ellis, Service Director Papp, Planning & Zoning Director Frantz, Parks and Recreation Director Jocek, Finance Director Turk and Law Director Hanna.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE JANUARY 10, 2019 WORK SESSION, THE JANUARY 15, 2019 REGULAR MEETING, AND THE JANUARY 19, 2019 SPECIAL MEETING AS CORRECTED.

Moved by Lanford, seconded by Wheeler. Upon roll call, motion passed unanimously.

COMMUNICATIONS AND PETITIONS: None.

MAYOR'S REPORT:

Beshara said department heads are working on their annual reports, and she and Papp are looking at the capital budget. The mayor said the Ohio Flags of Honor are coming to Richfield during Community Days weekend.

The Snowbird Festival is this Sunday, Feb. 10, from 1-4 p.m. at the Richfield Heritage Preserve. It will include ice carving, chili, carriage rides and kids' activities. The event is sponsored by the village, township and RJRD.

Beshara swore in Ralph Waszak Sr. as the new member of Council. He noted that he and his wife, Donna, just celebrated their 52nd wedding anniversary.

Wheeler announced his resignation as Council's representative on the Planning and Zoning Commission, and he nominated Waszak for that position.



MOTION: TO DESIGNATE RALPH WASZAK SR. AS COUNCIL'S REPRESENTATIVE ON THE PLANNING AND ZONING COMMISSION.

Moved by Wheeler, seconded by Domanick. YAY: Domanick, Healey, Hudak, Lanford, Lyons and Wheeler. ABSTAIN: Waszak.

Waszak thanked the Council members and said he was looking forward to working with them.

Beshara asked Council to approve her appointment of Roger Swan to the Planning and Zoning Commission to fill the unexpired term of Ralph Waszak Sr.

MOTION: TO APPROVE THE MAYOR'S APPOINTMENT OF ROGER SWAN TO THE PLANNING AND ZONING COMMISSION.

Moved by Wheeler, seconded by Domanick. Upon roll call, motion passed unanimously.

The mayor swore in Swan for a term that will last through Dec. 31, 2021.

COMMITTEE ASSIGNMENTS: See attached.

DEPARTMENT HEAD REPORTS:

Chief Morgan – Police

The chief said the warranty is up on the new radios, and he will present legislation to Council at the next meeting for a four-year service contract in the amount of \$90,000.

Report:

Calls for Service

Village 1137 Township 334

Report

The inclement weather is responsible for the uptick in calls for service for the month of January. Most notably disabled vehicles, vehicle slide offs and motor vehicle crashes. There were 42 crashes, including private property crashes, investigated by the department in January.

Assistant Chief Swanson has assumed his new role with the department. Officer Ryan Kellackey is now assigned to the detective bureau.

Preliminary discussion with the union and a promotional testing organization was held to establish the process that will be used to conduct the examination.

Summit County MetroParks rangers requested assistance with an apparent suicide. The male, whose name has not yet been released, was located by rangers



after they noticed a vehicle parked in the same location for several days. The investigation is ongoing.

Two potential candidates for part-time patrol officer were conducted at the end of the month. The open position was created when Officer Randolph was moved from part-time to full-time.

Lt. Ellis – Fire

Report:

- Calls for the month of January 2019: Village EMS 53, Fire 17, Township EMS 19, Township Fire 8, Mutual Aid 23. **Total 120**
We had two mutual aid fires in Peninsula, one at a residence and one at the Peninsula Service Garage. Both fires occurred during extremely bad weather conditions, and we had no injuries or equipment failures. Our firefighters did an amazing job.
- Several members attended a leadership seminar in Jackson Township on Jan. 26. The speaker was Frank Viscuso, writer of the book "Step up and Lead," around which we have designed our inhouse leadership program. We are starting our third year of this program.
- We have the dates set for the Strategic Plan, March 6th and May 17th, from 9:00 a.m. to 2:00 p.m. for both sessions. Lunch will be provided both days for the participants. We have created a flyer that will be distributed to the community.
- We suffered a frozen and broken pipe in the Fire Station that flooded several areas on Jan. 31. We had Allen Keith Co. do the initial clean up and damage assessment.
- I want to recognize Patrolman Rudy Phne, who has performed CPR and used the AED four times in the last 10 days in some extreme weather conditions, resulting in saving a life.
- Lt. Bob Jones announced his retirement. His last official shift will be on Feb. 28th, and he will be missed. Bob has served our community for 39 years in several capacities in the Fire Department, from conducting Fire



Training, to running the Inspection program and the regional Code 10 training group. He has also been second in command under Chief Stopak and me. Congratulations to Lt. Jones and his family.

Director Jocke - Parks and Recreation

A group of adults enjoyed a game of hockey on the ice rink.

Domanick asked Jocke about the Ohio Parks and Recreation Association conference. Jocke said she talked to planners and people who do feasibility studies for community centers.

Report:

- We had the perfect day for the “Baby, It’s Cold Outside” skating and sled riding event. The time was from 11 a.m. – 2 p.m. and of course the snow storm started at 10 a.m. It was cold outside, but we had a turnout with some ice skating and some sledding on the little hill by the Masonic Green.
- We are offering some classes on gardening and helping the environment:
“So How’s Your Dirt?” Bring some of your garden dirt, test it and find out what’s lacking. Wed. February 13, 6:00 p.m.

Beekeeping/Everything you will need to know to make your hives thrive. Wed., March 13, 6:30 p.m. **How to pollinate your property!** Wed., April 10, 6:30 p.m.

- Just a reminder of upcoming events for the winter/spring season:
Easter Egg Stuffing, Monday, March 4
Easter Egg Hunt, Saturday, April 13, 11 a.m.
Baby Sitting/Safe Sitters Class, Wednesday, June 26
- I will be attending the OPRA conference on Monday, February 4. I am sure that I will be coming back with many new ideas for Richfield Parks and Recreation.



Director Papp – Service

Papp is looking for the cause of the water leak at the fire department. He is also investigating sewer billing options to save money. Domanick asked about senior citizens who need snowplowing help. Papp said the police and fire departments can call the service department for help, only in the case of an emergency.

Report:

1) Highways

- a. Snow and ice control
- b. Pot hole patching weather permitting
- c. Shop and vehicle clean-up
- d. Sign maintenance
- e. Annual report

2) Grounds

- a. Snow and ice control at public properties: walks, drives and parking lots
- b. Tree removals on public properties and right of ways
- c. Equipment maintenance
- d. Right of way tree trimming
- e. Spring flower preparations
- f. Annual report

3) Utilities a. Utility inspections & locating

- b. Pump station #2 pump and wet well cleaning
- c. Pump station #3 pump maintenance
- d. 16" Forcemain investigations
- e. Annual report

4) Vehicles & Properties a. On-going fleet maintenance

- b. Snow plow repair and maintenance
- c. Lunch room renovations
- d. Capital project preparations
- e. Parking lot snow removal
- f. Fire station water leak*



5) Service Administration & Engineering

- a. Residential & commercial site & utility plan reviews
- b. 2019 capital project planning
- c. Employee training program
- d. Headstone repair coordination
- e. Maintenance Technician employee search
- f. Excel timesheet for Service employees implemented
- g. Engineering Standards update
- h. Sewer billing analysis*
- i. Annual report

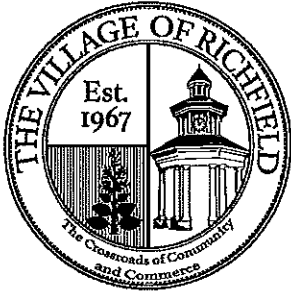
Director Frantz – Planning & Zoning

Report:

- Frantz asked Council to waive its call-up authority, so he can award a conditional zoning certificate to Ohio Hardwood Furniture. The PZC approved the certificate on Jan. 22. The company is moving into Richfield from Peninsula.
- The PZC received an application from Electric Guard Dog Fence to install an electric fence inside the existing fence at FedEx. This would require an amendment to the Planning and Zoning Code.
- At its Feb. 12 meeting, the PZC will consider plans for the shooting range at 2636 Brecksville Road, as well as signs for Olesia's Tavern and Nexen Tire.
- Kaczmar Architects will attend the PZC meeting on Feb. 26 to discuss the South Wheatley Road project.

MOTION: TO WAIVE CALLUP AUTHORITY OF THE PLANNING AND ZONING COMMISSION'S APPROVAL OF THE ZONING CERTIFICATE FOR OHIO HARDWOOD FURNITURE.

Moved by Wheeler, seconded by Healey. YAY: Domanick, Healey, Hudak, Lanford, Lyons and Wheeler. ABSTAIN: Waszak.



Director Turk – Finance

Report:

Income Tax

January's income tax collections are down 9%, or down by \$83,073 compared to January 2018. For 2019, I had budgeted \$11,017,910, or a 3% increase over 2018 collections. Net profits and withholding collections are both down, while individual collections are up compared to January 2018. A separate memo will be sent out with the final January information.

IRS Forms 1099G, reflecting income tax refunds received, were mailed out this week. Postcards are being mailed out today to residents informing them of the instructions to be able to go online to access tax forms to complete, print out and then mail in their tax returns. An income tax withholding payment is due February 15th.

Sewer Bills

The fourth quarter sewer bills are being mailed out today, and payment is due by February 22nd.

NOPEC Energized Community Grant

NOPEC notified us that we will be receiving the Energized Community grant of \$14,082 for 2019. The grant is to be used to implement energy efficiency or energy infrastructure projects. The Service Department is requesting the resolution to accept the grant award.

Recommendations/Considerations:

None

Legislation:

- 1. Resolution 1 - 2019 – Accepting the Proposal of Ohio Plan Risk Management, Inc. for Property and Casualty Insurance Coverage.***

This resolution is being submitted for second reading only. We are still awaiting the renewal quote from Ohio Plan, so this



resolution will be amended before adoption at the February 19th Council meeting. The current coverage with Ohio Plan expires on February 28th and costs us \$58,762. In 2017, the coverage cost us \$57,927.

Ohio Plan offers the "Plan Advantage Program," which is a renewal premium credit that may be rewarded to a member on an annual basis, based upon the number of consecutive years of membership, loss ratio calculation, and risk management practices. In 2018, we got a 7.4% credit, or \$4,702 off of the premium. That credit can climb by 1% each year basically with a maximum credit of 20%.

Ohio Plan has been in existence since 1988, and it is a not-for-profit entity that services only public entities. They have over 775 clients with over a 98% retention rate. Services are provided from Toledo. The briefing memo provides additional details.

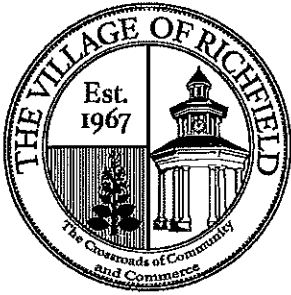
2. Resolution 2-2019 (As Amended 1/25/19) – Authorizing to Enter into an Agreement with VFIS for Accident and Sickness Insurance for Firefighters.

This resolution is submitted for second reading only. The renewal came in at \$4,463, the same cost as the current coverage. This resolution will be adopted at the February 19th Council meeting. This insurance was picked up primarily to have coverage for the part-time fire employees, and it is extended to the full-time employees also. The current coverage expires on February 28th and costs us \$4,463, 4.8% less than the 2017 cost. The briefing memo provides additional details.

3. Resolution 4-2019 – Authorizing to Enter into an Agreement for the Supply of Generated Electricity for the Safety Building and Street Lights.

This is for second reading only. We will be working with North Shore Energy Consultants to secure the supply of generated electricity for the Safety building and street lights only, since all other buildings are on NOPEC's rates because the usages are below the maximum threshold. The current supplier is Dynegy Energy Services East, LLC at a rate of 5.14 cents per KWH through November 28, 2019, and that was an eighteen-month price.

According to North Shore, energy markets are volatile due to the economic, political, and supply and demand instability. This action doesn't mean that we have to lock rates in now, but we want to be strategic and request supplier pricing to



identify the best time between now and the November renewal date to lock in.

North Shore will solicit pricing from all 20+ suppliers who can compete for our business. The solicitation process takes 7-8 business days. The rates quoted are usually only good for a 24-hour period, and sometimes the quotes will be good for a couple of days, then the rates have to be re-quoted. Due to the short commitment time, the request is written to give the Mayor and the Finance Director authorization to enter into a contract for the electricity supply with the lowest and best offer with a not to exceed rate of \$0.052 per kilowatt hour, for a term not to exceed thirty-six months.

Law Director Hanna: No report.

COMMITTEE REPORTS

Planning and Zoning Commission: Waszak said the PZC has discussed several text amendments that will be presented in the future. Domanick asked if a variance would be necessary for the Ohio Hardwood Furniture sign, and Waszak said the PZC can adjust the setback.

Tree and Landscape: Domanick said the 10 Adopt-A-Spot locations cost \$250 each for the sponsoring businesses. A kickoff event is scheduled for March 14.

Parks and Recreation: Park Board members are visiting recreation centers in other communities.

Cemetery: Hudak said the Cemetery Board elected its officers, and the Fairview Cemetery expansion should be completed by April. The Legacy Online program is updated to 70 percent in West Richfield and 60 percent in Fairlawn. The board is also looking at rules changes and headstone repair options. The board also would like Council to reconsider the idea of using subterranean radar to locate the property boundaries.

Richfield Heritage Preserve RJRD Meeting Jan, 28, 2019

(Report by Mrs. Healey)

Mr. Art Gonzales, Senior Vice President and General Counsel at National Interstate Insurance in the Richfield Village, was sworn in by Bill Hanna as a trustee to fill the vacancy created by the term ending for Ralph Waszak, Jr. He will be chairing the fund raising committee.

Two new websites have been created. Both are secure sites. The Park Office is now being used. Four buildings have furnaces heating them. There was an update on the upcoming Feb. 10th



Snow Bird Festival including cleaning Gund Hall, moving bales of hay to the sledding hill, putting up banners, etc. The accounting system that is rented from the state of Ohio was destroyed in a house fire.

Proposed legislation is not posted one place in each the village and the township nor online ahead of presenting it to the Board, nor is it read at a meeting prior to voting on them. It is also not open for discussion nor questions during the meeting prior to voting. The approved legislation is posted on the RJRD (now secure) web site after it passes. The "Project Priority list" was discussed in September 2018 but has not been agreed upon by the board as of now. There will be a meeting of the Governance committee will be Feb. 11 at 6:30 p.m.

CAUCUS

COMMENTS FROM FLOOR ON AGENDA ITEMS ONLY: None.

ORDINANCES AND RESOLUTIONS

First Readings:

RESOLUTION 7-2019

Offered by All of Council

A RESOLUTION AUTHORIZING THE MAYOR AND THE FINANCE DIRECTOR TO ENTER INTO NECESSARY CONTRACTS WITH AND CONSENTING TO THE OHIO DEPARTMENT OF TRANSPORTATION PERFORMING SIGN REPLACEMENT ON I-271 WITHIN THE VILLAGE IN FISCAL YEAR 2020, AND DECLARING AN EMERGENCY

RESOLUTION 8-2019

Offered by All of Council

A RESOLUTION AUTHORIZING THE MAYOR AND THE FINANCE DIRECTOR TO ACCEPT A NATUREWORKS LOCAL PROJECT GRANT FROM THE OHIO DEPARTMENT OF NATURAL RESOURCES, APPROPRIATING FUNDS FOR THE EASTWOOD BARN REHABILITATION PROJECT, AND DECLARING AN EMERGENCY

MOTION: TO SUSPEND SECOND AND THIRD READINGS OF RESOLUTION 8-2019.

Moved by Wheeler, seconded by Domanick. Upon roll call, motion passed unanimously.

MOTION: TO ADOPT RESOLUTION 8-2019.

Moved by Wheeler, seconded by Lanford. Upon roll call, motion passed unanimously.

RESOLUTION 9-2019

Offered by All of Council

A RESOLUTION AUTHORIZING THE MAYOR AND THE FINANCE DIRECTOR TO TAKE ALL ACTIONS NECESSARY TO ACCEPT A NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) ENERGIZED COMMUNITY GRANT(S), AND DECLARING AN EMERGENCY



Second Readings:

RESOLUTION 1-2019

Offered by All of Council

A RESOLUTION ACCEPTING THE PROPOSAL OF OHIO PLAN RISK MANAGEMENT, INC. FOR PROPERTY AND CASUALTY INSURANCE COVERAGE FOR THE VILLAGE AND ITS EMPLOYEES AND DECLARING AN EMERGENCY

RESOLUTION 2-2019 (as amended 1-25-2019)

Offered by All of Council

A RESOLUTION AUTHORIZING THE MAYOR AND THE FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT WITH VFIS FOR ACCIDENT AND SICKNESS INSURANCE COVERAGE FOR VILLAGE FIREFIGHTERS AND DECLARING AN EMERGENCY

RESOLUTION 4-2019

Offered by All of Council

A RESOLUTION AUTHORIZING THE MAYOR AND THE FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT FOR THE SUPPLY OF GENERATED ELECTRICITY FOR SPECIFIED VILLAGE OF RICHFIELD'S MUNICIPAL ACCOUNTS, AND DECLARING AN EMERGENCY

Third Readings:

ORDINANCE 44-2018 (as amended 7/17/2018)

Offered by Mr. Kahoe

AN ORDINANCE AMENDING SECTION 131.01 OF THE ADMINISTRATIVE CODE PROVIDING FOR THE COMPENSATION OF THE MAYOR FOR THE TERM COMMENCING JANUARY 1, 2020

UNFINISHED BUSINESS

Lanford discussed the Days Inn parking noise situation and asked if the mayor had met with the owner. The mayor said yes and that one possibility is de-paving and planting the portion of the parking lot nearest to the residents. More discussion will ensue.

Wheeler asked about the Briarwood sewer situation. Beshara and Hudak stressed the importance of not losing the \$900,000 grant for the project. Council members discussed whether Council can proceed without the consent of the sewer system owner.

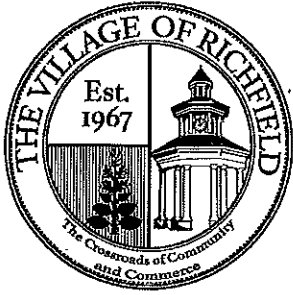
Wheeler also asked about the lights at the Fellowship Hall parking lot. Papp said he is getting quotes.

NEW BUSINESS

Council will not hold a work session on Feb. 14.

A public hearing will take place on Feb. 19 at 6:30 p.m. regarding a farm renewal application for Gail and Don Shumaker on Brush Road.

Beshara commended the safety forces for their work during the arctic weather.



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The Park Board will meet on Monday, Feb. 18 at 6:30 p.m. at the recreation center.

The Public Works Committee will meet on Wednesday, Feb. 20, at 10 a.m.

Waszak said he would like to see solar panels on the south side of Town Hall.

COMMENTS FROM THE FLOOR: Michael Pate of Electric Guard Dog Fence discussed how the proposed electric fence at FedEx would work.

WORK SESSION

Memorandum of understanding with RJRD

Council considered the abolishment of the agreement with the RJRD. Board member Pat Norris said everything in the MOU has been satisfied and he appreciates all the village has done.

Wheeler said the RJRD has repaid the \$40,000 payment to the village. Council tabled the issue until the next meeting.

Hudak adjourned the meeting at 7:53 p.m.

Respectfully Submitted:

Jeff Gorman
Clerk of Council

Rick Hudak
Council President