



# AGENDA

## Public Works Committee Meeting Wednesday, February 20, 2019 @ 10:00 am

1. Sewer Billing
  - a. Commercial and Residential Metering
  - b. Moving billing to Cleveland Water
2. Private Snow Plowing & Landscaping Registration
  - a. Create a registry for users
  - b. Improve rule compliance
3. Mailbox Standards
4. Possible AMATS Projects (If Time Permits)
  - a. Eligible Routes



- b. Potential Projects
  - i. SR 303 and Broadview
  - ii. Brecksville Road from I-77 to Brushwood
  - iii. Others?

<u>Item</u>	<u>VOR</u>	<u>CWD to do billing</u>
<b>Data Reads from Cleveland Cost</b>	<b>Quarterly</b>	<b>monthly</b>
705 reads at \$4.44/read (Includes Deduct Reads)	\$3,130.20	
<u>Data Entry Time/Cost - Service Dept **</u>		
1 person @ \$23.29/hr x 10 hrs (approx)	\$232.90	
<u>Billing Corrections - Service *</u>		
1 person @ \$23.29/hr x 40 hours	\$931.60	
1 person @ \$25.71/hr x 8 hours	\$205.68	
<u>Billing Time/Cost - Finance 2 persons</u>		
1 @ \$25.71/hr 19 hours	\$488.49	
<u>Postage Costs - Mailing of bills and delinquents</u>		
581 items at .280/item	\$162.68	
<u>Cost of Bills and Printing</u>		
146 sheets at .1872 per sheet	\$27.33	
<u>Receiving and Processing Payments</u>		
1 person @ \$25.71/hr x 5.5 hours	\$141.40	
<u>Computer Processing</u>		
1 hr @ \$25/hr	\$25.00	
<u>Delinquent Billings</u>		
Printing and mailing (90 accounts) @ .52/acct	\$46.80	
1 person @ \$35.64 for 1 hr	\$35.64	
<u>Cleveland Sewer Billing Cost</u>		
541 bills at \$4.44 per billing		\$2,579.64
<b>Total cost per quarter VOR and per month CWD</b>	\$5,427.72	\$2,579.64
<b>Annual Cost</b>	<b>\$21,710.88</b>	<b>\$30,955.68</b>
<b>Annual Cost with Benefits ^^</b>	<b>\$29,953.72</b>	
* 85% of corrections are for CWD		
** 100% of manual data entry is for CWD		
^ VOR wells are entered electronically with Sensus meter software.		
^^ Wages are for 2019 rates and do not include benefit values,		
Benefits nearly double the cost per wage hour.		